SkillsUSA Ohio Fall Leadership Conference Brief
November 9-10, 2020

The SkillsUSA Ohio Fall Leadership Conference is the premier annual professional development event for students and instructors involved in SkillsUSA. This conference provides participants with a unique leadership experience, as it is organized and managed through a partnership between industry and SkillsUSA State Officers, Staff, and Advisors – and this year it’s entirely virtual! Learn more at https://www.ohioskillsusa.org/flc.

REGISTRATION

- Deadline: Sunday, November 1, 2020 at 11:59pm
- 2 Registration Options:
  - Classroom Registration – $300, includes access for up to 30 students in the form of a singular classroom ticket. This ticket grants access to one classroom of up to 30 students where classroom attendees will participate in the same sessions, at the same time, as a group. One email address will be used for each classroom registration.
    - Technology requirements: 1 computer with internet access that is hooked up to a sound system and classroom screen/projector for all registrants to hear and view.
    - Recommendations: The email address of the adult present in the classroom should be used for classroom registration. Each classroom should select a “classroom leader” who will lead discussions, count votes on what sessions the class wants to attend, and type/submit questions and comments from the class in the “chat” during sessions.
  - Individual Registration – $25, includes access for 1 student. ALL Regional Officer Candidates and Voting Delegates MUST have an individual registration in order to access the elections. Students wanting a more individualized conference experience may also register for this option. It is CRITICAL that a separate, current, and accessible email address is used for each registrant.
    - All individual registrants need to designate their region to receive the appropriate ticket. (Regions for all schools can be found by scrolling to the bottom of our “About” page.)
    - Individual Registration is offered in 3 sub-categories: Candidate, Delegate, or General Registrant. (Please verify your school’s delegate strength before registering. If your school is new to SkillsUSA this year, you are entitled to 1 voting delegate.)
    - Technology requirements: 1 computer with internet access per individual. Headphones recommended, especially if participating in the same physical space as others. Access to the email account used during registration is required to log on and access the election.
    - Officer Candidates and Voting Delegates must watch the orientation video prior to November 9th and may not campaign until the orientation is complete. Access to the orientation video will be sent directly to the individual registrant’s email address provided during registration for each Candidate and Delegate.
    - Officer Candidates and Voting Delegates must be registered as individuals; no exceptions will be made after the conference has started.
  - 2-Step Registration Process (3 if you’re paying by check):
    1) Complete Form D and collect the signed Virtual Code of Conduct from each participant; return all documents to Tammy Plotts at tamyra.plotts@education.ohio.gov by November 1st.
    2) Complete registration with our online conference platform at https://events.bizzabo.com/skillsusaohiphio/ (You will receive a confirmation email.)
    3) If you are paying by check; once you have entered your information in the registration platform, you will receive a follow up email from the platform, that includes a spreadsheet for your registration. You will need unique email addresses for each classroom and individual that is receiving a ticket. YOUR REGISTRATION IS NOT COMPLETE UNTIL THIS STEP IS DONE.
STATESMAN AWARD

- The SkillsUSA Ohio Fall Leadership Conference Statesman Award is only offered to students who participate in the Fall Leadership Conference. The award is given in recognition for active participation in various sessions and completion of assigned activities. Criteria for earning the award is as follows:
  1. Follow the Code of Conduct throughout the conference
  2. Complete Part 1: Required Independent Conference Activities
     - This year, this includes watching the PBS documentary entitled “The Career Path Less Taken” and, for Candidates and Delegates, watching the orientation video mentioned above
  3. Complete Part 2: Sessions on Monday, November 9, 2020
     - This includes attendance at the Opening Ceremony, SkillsUSA 101, and 2 additional sessions
  4. Complete Part 3: Sessions on Tuesday, November 10, 2020
     - This includes attendance at four different sessions
  5. Complete Part 4: SkillsUSA Knowledge Workbook (found in the conference program)
  6. Submit completed program book for review by school advisor at the conclusion of the conference
  7. Complete all additional local requirements set by the local chapter advisor

- Award paperwork will be reviewed by the chapter advisor and/or classroom/lab instructor upon completion of the conference; the Statesman Award will be presented at an upcoming local chapter activity. A full description of the Statesman Award can be found in the conference program.

AGENDA

- Please note that classroom registrants will need to collectively decide what sessions to attend; individual registrants will be able to individually choose and attend their sessions.
  - Candidates and Delegates MUST attend the Election Session at 9am on Tuesday, Nov. 10th.
- Monday, November 9, 2020 from 9:00am until 1:00pm
  - Session 1 (9-9:45am)
    - The following is the only topic offered during this time; all must attend this session.
      - Opening Ceremony
  - Sessions 2, 3, & 4 (at 10-10:45am, 11-11:45am, and 12-12:45pm respectively)
  - Choose three of the following topics: all are offered during sessions 2, 3, & 4.
    - SkillsUSA 101- (All participants must attend one session of SkillsUSA 101 in one of their time slots to earn the statesman award)
    - Leadership Session-Being a Great SkillsUSA Member: How to Be a Leader, In and Out of School
    - Education Session- Conflict Management & Critical Thinking: Live Scenarios
    - Industry Partner Session- Social Media & Public Relations: How Do My Posts Affect Me?
    - The Chapter Excellence Program- Planning a Successful Chapter
    - Industry Panel (Agriculture & Environmental Systems, Construction, Engineering, Manufacturing, and Transportation)
    - Industry Panel (Health Science, Hospitality & Tourism, Human Services, and Law & Public Safety)
    - Industry Panel (Arts & Communications, Business & Admin., Education & Training, Finance, Government & Public Administration, IT, and Marketing)
- Tuesday, November 10, 2020 from 9:00am until 1:00pm
  - Sessions 1, 2, 3, & 4 (at 9-9:45am, 10-10:45am, 11-11:45am, and 12-12:45pm respectively)
  - Choose four of the following topics: all are offered during sessions 1, 2, 3, & 4.
    - Regional Officer Elections (open ONLY to Candidates and Delegates)
    - Leadership Session- My Local Chapter: Planning My Year as a Virtual Experience
    - Industry Partner Session- “Project Management: How to Be Successful”
    - Industry Partner Sessions- “Financial Management: In the Workplace and
REGIONAL OFFICER ELECTIONS

- Elections will take place at beginning at 9:00am on Tuesday, November 10, 2020, Candidates should sign in by 8:45am to make sure they are correct on the ballot.
  - Please ensure your Candidates and Delegate know what region they are in, this can be found by visiting: https://www.ohioskillsusa.org/about and scrolling to the bottom of the page.
  - Prior to that time, all Candidates and Delegates must have watched the orientation video, sent directly to the registrant’s email address provided during registration.
  - We will be using an electronic Voting Platform call “Election Buddy” to tally and collect votes
- Overall Election Process: Schools should set up their own meeting space (virtual) where delegates can come together and make their final decision as a district of which candidates to vote for. The Chairperson should lead this discussion.
- The Election Process: Candidates
  - Must have taken take and passed the Regional Officer Candidate Test with an 80%
  - Application/Test must be submitted by November 1, 2020 at 11:59pm
  - Candidates may campaign once they have watched the orientation session
  - Candidates should prepare a 2-minute speech and be knowledgeable about SkillsUSA
  - Refer to the Regional Officer Instructor Packet
  - Official Dress or Business Attire is required on election day.
- The Election Process: Delegates
  - Please refer to the Delegate Strength to determine how many delegates your school is eligible for
  - Delegates cannot be substituted past November 6, this is to ensure access to the voting platform.
  - Lack of attendance at election will equal one less vote from that district per missing delegate.
  - New Schools are eligible for 1 Voting Delegate
  - Roll Call:
    - Each school should choose 1 Student Chairperson to speak for the school in case of questions
    - As the school name is called ALL Delegates for that school will enter their school name, first and last name, and email address in the chat. (this is how our delegate integrity team will check registration and ensure students get the email access to vote).
    - Delegates will be able to “Caucus” with candidates and should come prepared with questions for the candidates. The caucus will work by the delegates typing their questions in the chat and the moderator reading them. The questions can be directed at an individual candidate or at all the candidates to respond to.
    - When Delegates receive the email code to vote, they will receive 1 ballot and they should select 7 candidates (as they are voting for 7 positions).
- Regional Officer Training Institute
  - Once Officers are elected, they will receive an “Officer Packet” within 2 weeks of the conference. This packet will contain details about the Regional Officer Training Institute and an Invite to a Virtual Meeting to meet everyone and go over the plan.

SHIRTS

- A 100% pre-shrunk cotton, unisex, long-sleeved shirt is being offered in 3 colors: white, gray, and black.
- Each school is responsible for ordering the shirts for its students, including its individual registrants.
- All shirt orders must be placed by Nov. 11th at https://store.areswear.com/skillsusa2020/shop/home.
  - Each school is responsible for paying shipping and handling fees and for distributing the shirts to its registrants upon delivery.
- Classroom registrations do NOT include shirts as part of that registration fee; classroom registrants who want a shirt are welcome to purchase one at $5.00 each. (This would be an additional expense.)
• Individual registrations include a $5.00 voucher for a shirt as part of its registration fee
  o Schools will need to pay for individual registrant shirts up-front as part of the school group shirt order; after the orders are processed, schools will be sent a reimbursement check for the cost of individual registrant shirts ordered by that school.

• In accordance with school dress code and permissions, participants are allowed (and encouraged) to wear this 2020 Fall Leadership Conference shirt during either/both days of the conference.
  o The exception to this is that Candidates need to be in official dress on Tuesday for the election.

TECH SUPPORT

• On Your End of the Screen: It is recommended that you inform your school’s technology administrator/coordinator of your participation in this conference on November 9th & 10th so he/she is prepared to assist with unlikely glitches on those mornings. A reliable internet connection should be all you need to access the virtual conference (alongside computers and, for classroom registrations, a screen and sound system) and we do not anticipate any problems with accessibility; however, all schools have different website permission settings as part of their firewall that are outside of our control.

• On Our End of the Screen: This conference is being digitally delivered through 2 virtual platforms; Bizzabo and Zoom these will be utilized in conjunction with Mills James Production Company in Columbus, Ohio. If you need to troubleshoot during the conference or have problems with online registration/ticketing, please contact visit the conference page, scroll to the bottom, and select “Contact Organizer”, this will link you with the team at Mill James to assist you.

• Please ensure you have reliable access to the internet and hardware, check Wi-Fi Connections, computer audio capabilities etc. SkillsUSA Ohio and Mills James are not responsible for local connection issues.